

December 13, 2006

MVP Award Judges  
Re: Mr. John Doe

I am pleased to provide a recommendation for John Doe for the MVP award. As the Sheet Metal Department Manager, I have worked closely with John and am continually impressed with his work ethic, knowledge and skills in sheet metal.

John is a very talented sheet metal man. I can say this with confidence to customers when John is scheduled to look at their roofing situation, leak, or repair. John has the ability to analyze, trouble shoot and make the correct repairs the first time and there are never callbacks. When John finishes a job, the customer is confident that they have received the correct analysis of the situation, excellent workmanship, and value for the services performed.

John makes everybody's job at Acme Roofing easier with his ability to lead and mentor other employees, as well as manage projects and estimates. Craftsmen that work with John are learning from one of the best in the field. His communication skills are excellent and he is known for his patience. He can explain the project equally well to a helper, a single-family homeowner or large general contracting firm and it is understood.

His resume of sheet metal projects includes various sheet metal roofing systems, low-slope roofing related flashing, and sheet metal; curtain-wall and composite wall systems and roof coatings.

John's technical skills and experience instills confidence in owners, architects, contractors and his peers. He has an uncanny ability to marry old school tinning techniques with the latest technology and equipment. He regularly surprises everyone with his creative solutions and innovative designs.

In closing, John Doe is the consummate sheet metal professional in every sense of the word and is the measuring stick against which every sheet metal technician should be judged.

Sincerely,

Mark Adams  
Sheet Metal Department Manager  
Acme Roofing